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Contact:

James Dearling

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30 October 2020

Dear Councillor,

Your attendance is requested at a meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** to be held on **TUESDAY, 10 NOVEMBER 2020 at 7.00 pm**. This meeting will be held virtually using Microsoft Teams.

Yours faithfully,

James Whiteman
Managing Director

MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE

Chairman: Councillor Paul Spooner
Vice-Chairman: Councillor James Walsh

Councillor Dennis Booth
Councillor Colin Cross
Councillor Angela Goodwin
Councillor Tom Hunt
Councillor Ramsey Nagaty

Councillor George Potter
Councillor Jo Randall
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Fiona White

Authorised Substitute Members

For the Overview and Scrutiny Committee, there is no limit on the number of substitute members for each political group on the Council.

QUORUM: 4

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM NO.

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 **MINUTES (TO FOLLOW)**

To confirm the minutes of the Committee meeting held on 20 October 2020.

4 **COVID-19 RESPONSE – UPDATE**

5 **LEAD COUNCILLOR QUESTION SESSION**

A question session with the Lead Councillor for Community. Councillor Julia McShane's areas of responsibility: Health; Wellbeing; Access and Disability; Safety; Grants and Voluntary Services; Careline; Handyperson; and Care and Repair.

6 **ASPIRE – THE COUNCIL'S COMMITMENT TO IMPROVING THE QUALITY OF LIFE OF PEOPLE WHO NEED OUR HELP (Pages 5 - 42)**

7 **REVIEW OF NEW HOMES BONUS (Pages 43 - 60)**

8 **MATTERS OUTSTANDING FROM PREVIOUS MEETINGS (Pages 61 - 62)**

9 **OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 63 - 70)**

To agree the draft Overview and Scrutiny work programme.

Please contact us to request this document in an alternative format

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Overview and Scrutiny Committee Report

Report of Director of Service Delivery

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Date: 10 November 2020

Aspire – the Council’s commitment to Improving the quality of life of people who need our help

Officer recommendation:

The Committee is asked to

- Comment on the evaluation of Aspire (formally Project Aspire) as set out in this report.
- Comment on the suitability of actions set out in the work plan to deliver the strategic priorities of Aspire.

Reason(s) for Recommendation:

To ensure Councillors are aware of this Council’s focus and commitment to the importance of the health and wellbeing of all Guildford residents.

1. Executive Summary

1.1 The Overview and Scrutiny Committee on 5 March 2019 supported embedding health and wellbeing in Council decision making following the motion carried by full Council on 9 October 2018 that,

‘this Council will ensure that due consideration is given in all decision making as to how any decision will promote and support the improved health and wellbeing of Guildford residents.’

1.2 Due to the central role Aspire (formally project Aspire) has in embedding health and wellbeing, the committee also asked for a subsequent report to evaluate the work of Aspire.

1.3 This report sets out progress against the strategic priorities of Aspire by demonstrating the benefits, impacts, successes, and challenges under the following headings:

- Background of Aspire
- Lessons learned and development of Aspire
- The people helped by Aspire
- The Impact of Covid 19 on Aspire
- Work plan overseen by the Aspire Health and Wellbeing Governance Board

2. Strategic priorities

2.1 The Housing and Community draft strategic priorities adopted by the Executive for public consultation (following a councillor workshop and joint EAB consideration) include

- Caring for people who need our help.
- Keeping the community active and well.

2.2 Aspire is the delivery workstream for our communities regarding these two strategic priorities and demonstrates our commitment that Every Person Matters – particularly those who are vulnerable and socially isolated.

3 Background of Aspire

3.1 Aspire began as 'Project Aspire' with funding approved by the Executive on 24 November 2015 and was viewed as an isolated project to help less advantaged people in north Guildford. Early in the project the scope was expanded into Ash.

3.2 £250,000 Project Aspire grant money was made available by the Council with the intention of helping build community resilience and encouraging people to look after themselves and each other in a world of decreasing public funds and increasing public health demands due to the impact of low self-esteem, social isolation, and mental health challenges.

3.3 The Council supported this intention through the Community Wellbeing team, engaging with local communities and individuals to help address issues of importance related to their overall wellbeing and support them to find solutions through activities and community projects.

4 Lessons Learned and Development of Aspire

4.1 As the project progressed the team embraced opportunities for learning, and the workstream evolved to increase the effectiveness in terms of supporting those in need to achieve change.

4.2 Initially the grant money we were offering organisations was the only driver for their engagement with Aspire. We realised that grant applications were coming from voluntary agencies to fund staffing posts. Although understandable, this was not how we wanted to progress. We wanted to directly help individuals and

communities achieve change and live well so our approach changed and we engaged with grassroots community groups to develop projects that, with the support of Aspire funding, would have a direct impact on the health and wellbeing of local communities.

- 4.3 It became clear that narrowing the focus of project Aspire to just Park Barn, Westborough, Stoke and Ash was not helpful, as it appeared to perpetuate perceived stereotypes of certain communities. People who may be of less advantage and in need of care and support with their health and wellbeing are not defined by geography or an income stream.
- 4.4 To address these issues the project evolved as follows:
- the voluntary sector were directed to other funding opportunities
 - the project Aspire funding process was made more community friendly and less bureaucratic
 - the scope of work was widened to all communities within the borough
 - the initiative was renamed Aspire to remove the sense of this being a timed 'project' the Council is 'doing to' labelled communities. Aspire became more about working alongside and in partnership with all communities in the borough
- 4.5 To support these actions stronger governance was developed through the Aspire Health and Wellbeing Governance Board, which is chaired by the lead member for Aspire and attended by the Managing Director, with councillor representation from all parties.

5 The People helped by Aspire

- 5.1 Aspire has developed a dual approach to helping and supporting people.

Firstly, through the Aspire funding stream available. This helps encourage community groups to help themselves by providing activities that develop community interaction, improved health and wellbeing, and the skills, mentoring, and training needed to be stronger, happier, and healthier individuals.

The funding provided to date can be seen in Appendix 1 to this report.

- 5.2 The second approach has been via the support of the Council's Community Wellbeing team who through grassroot projects and individual support, monitored and evaluated by the Aspire Health and Wellbeing Governance Board, support the community in addressing the issues that affect them most. The aim being to overcome the boundaries that community groups and individuals face when wanting to improve their health and wellbeing and support them to start community projects that can then be owned and run by the community.

Appendix 2 of this report shares some feedback and case studies regarding the impact of Aspire on people in the borough.

5.3 The Aspire Health and Wellbeing Governance Board has identified the following key work streams to improve the quality of life of those in need.

- Community Strengthening
- Behavioural Change
- Food Poverty and financial security support
- Supporting mental health
- Increasing physical activity

5.4 The expectation of the board is that delivery will be unified across the Council under the strategic priorities of Housing and Community. Officers will work together to ensure Aspire is delivered – as set out in the diagram below:



6. The Impact of Covid 19 on Aspire

6.1 Under the governance of the Aspire Health and Wellbeing Governance Board, a work plan was created and expected to start in April 2020. However, Covid 19 meant many of these initiatives were not commenced due to the curb on social interaction.

6.2 Nevertheless, the impact of Aspire during Covid 19 has very much continued. The Community Services team has led on the Council's welfare response to the pandemic and in doing so has reiterated to our communities that the Council cares for our most vulnerable.

6.3 At this time work focus has been redirected to the following areas:

- Delivering food parcels to people across the borough who are in need
- Supporting the North Guildford Food Bank with referrals and deliveries
- Providing meals on wheels to the most vulnerable – including supported housing tenants and homeless individuals
- Collecting and delivering prescriptions to those in need
- Weekly phone calls to people who are experiencing isolation
- Social media supportive messaging as well as informing residents as to what support is available throughout the borough
- Socially distanced elderly supportive day care at the Park Barn Centre
- Home visits to the elderly who are unable to attend centres
- Community transport journeys for medical appointments and shopping
- Thrive at the Hive donation project

6.4 We have seen during Covid 19 tremendous community spirit across the borough and the formation of community groups to support people where they live. The team are working closely with these community groups and helping them to sustain the support they are providing to people, and harness ways in which this community spirit can continue beyond the pandemic.

7 Future Work Plan for Aspire

7.1 Prior to Covid 19, the Aspire agenda was delivered by the Community Services Team with support from the Leisure Development Team regarding improved mental health and physical wellbeing through arts, play, and sport.

7.2 As we recover from Covid 19 the impact of Future Guildford gives us an opportunity to embed Aspire across all service delivery functions of the Council within the new structure. It is anticipated the Community Service team will drive the Aspire agenda working across all the service delivery teams with the support of Strategy and Communication.

7.3 A community strategy will be developed that will set the framework for delivering Aspire, taking into consideration current and future resources available to meet

the Council's priority outcomes. The scope of the strategy may include community assets, grant schemes, community engagement, support and development.

- 7.4 Developing a safe and intergenerational community space for all communities has been essential in breaking down barriers between the Council and community groups who are less likely to engage. A priority in the Covid 19 recovery Aspire plan is to resume (within Government guidelines) the intergenerational activities at the Park Barn Centre.
- 7.5 It is intended to rename the Park Barn Centre to The Hive in 2021. We had hoped to achieve this earlier in 2020 but Covid 19 happened and we did not want to launch The Hive without giving the community the opportunity to celebrate with us.

However, the centre is a flagship space which has now been redecorated, with the help of the Community Payback scheme, to make the space a hub for intergenerational activity. There is currently a play zone for children up to 7 years old, a youth reading corner, a weekly youth café, older people's lounge, community kitchen and coffee shop with a community fridge. The 'Thrive at the Hive' pay as you feel donation project is also based at the centre.

- 7.6 The Hive is an excellent space where community groups and partnership agencies from across the borough come to engage and work together for the benefit of the whole community. Many community groups and partners are very keen for the space to re-open, but older people care has been the priority use during Covid 19. This is so we can support the elderly to stay well and support the NHS. It is hoped that in 2021 the centre will reopen to full capacity once more.
- 7.7 The team are always looking for opportunities to share this community space model with community groups and partner agencies to help replicate the achievements in other community assets across the borough.
- 7.8 The future work plan places significant importance on reaching rural areas of the borough and achieving youth engagement to discuss issues such as climate change and youth identity in 2021.

The Aspire work plan can be seen in Appendix 3 of this report.

8 Future Funding

- 8.1 As part of the review of grants and the introduction of funding agreements with key organisations delivering our priority outcomes, we have created two smaller grants schemes under Aspire.
- 8.2 The first is an Aspire voluntary grants scheme that has an annual budget of £50,000. This £50,000 will focus on supporting voluntary organisations that provide services and support for those most in need.

The main features of the new proposed voluntary grant scheme include:

- maximum grant of £5,000 per annum
- criteria to support older, more vulnerable, and less advantaged residents
- organisations with separate funding agreements will be ineligible
- simplified application process
- grant decisions delegated to the Director Service Delivery in consultation with the relevant Lead Councillor

8.3 The second is a lighter touch Aspire Community grants scheme that has an annual budget of £30,000. This £30,000 will focus on supporting community led projects. The main features include:

- maximum grant of £1,000
- simplified grant application process
- regular (monthly) grant award decisions
- decisions delegated to the Director of Service Delivery
- scheme overseen by the Aspire Health and Wellbeing Governance Board

9. Challenges

9.1 There are challenges with Aspire and the wider aims of this type of work within the Council. It is very difficult to demonstrate hard facts regarding impact on individuals. However, when viewing the current work plan and the funding community groups have received, the feedback and case studies Aspire supports as well as the efforts made by the team during Covid 19, there is significant help being given to those in need in the community.

Details of the work undertaken during Covid 19 from the Community Service team are detailed in Appendix 4

9.2 The aim of the Community Strategy will be to identify and develop measurable indicators against the Council's priority outcomes drawing on best practice from social outcomes frameworks.

9.3 The current social and financial climate is very hard for many people in Guildford and the Council cannot fix everything. Nevertheless, Aspire reinforces the Council's commitment that Every Person Matters and because of this, is the flagship amongst our partners and communities that demonstrates the Council cares about people and their health and wellbeing, particularly those who are vulnerable and socially isolated.

10. Financial implications

10.1 There are no additional financial implications from this report.

11. Legal implications

11.1 There are no legal implications from this report

12. Human resource implications

12.1 There are no human resource implications arising from this report.

13. Conclusion

13.1 The Council, through the strategic priorities of Housing and Community and the delivery of Aspire, are committed to caring for those in need and improving the community health and wellbeing of all our residents.

13.2 The motion carried by full Council on 9 October 2018 has provided an opportunity for us to strengthen our approach to community health and wellbeing and Aspire work streams ensuring that there is stronger governance for the benefit of all our residents.

14. Suggested issues for Councillors to consider

- Are there any comments on the evaluation of Aspire?
- Are there any comments on the suitability of actions set out in the work plan to deliver the strategic priorities of Aspire?

15. Background papers

- <http://www2.guildford.gov.uk/councilmeetings/ieDecisionDetails.aspx?AllId=1622>

16. Appendices

- Appendix 1: Aspire Funding Awarded to date (September 2020]
- Appendix 2: Aspire Feedback/Case studies
- Appendix 3: Aspire work plan
- Appendix 4: Covid 19 Community Services Support figures

Aspire Funding Awarded to date

Group/Organisation	Amount Awarded	Date Awarded	What is achieved	Additional Information
Positivity in Progress / Future World of Work / Guildford Children's Centre	£10,000	19/08/2016	Supporting people to get back into work across north Guildford – focussing on supporting families connected to children’s centres across the area	55 sessions held in Park Barn 40 Sessions held in Stoke 60 people supported through sessions
Kings College	£5,000	30/09/2016	Caretaker funds so that the school can be open longer for community use in evenings and weekends	
The Spinney Children's Centre	£4,620	02/12/2016	Exercise and mental health support programme for young mums and their children in Park Barn	Approximately 40 mothers attended for year programme
Meeting Point (Park Barn)	£500	02/08/2016	Running costs for elderly and socially isolated meeting group in Park Barn	On average 15 elderly people attend - weekly meetings supported
Meeting Point (Stoke)	£250	25/08/2016	Running costs for elderly and socially isolated meeting group in Stoke	On average 20 elderly people attend – weekly meetings supported
Voluntary Action South West Surrey	£1,500	19/08/2016	Support for the charity to encourage people with Time Banking and volunteering for local community initiatives	
Surrey Youth Focus	£5,000	19/08/2016	Support for a work experience forum – enabling young people to access work experience opportunities across the borough	
New Life Baptist Church	£1,500	20/10/2016	Support for community lunch programme to help people who are of low income	Approximately 30 people attended sessions over 6 months
Park Barn and Westborough Community Association	£500	30/04/2019	Support for promotion materials	
CHIPS	£500	02/08/2016	Materials for holiday programme for young children	Holiday session provided for young children at full capacity

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4getMe-Nots	£360	08/08/2016	Day trip for socially isolated people of park barn	8 people with special needs attended
Monday Chat	£300	02/08/2016	Support costs for speakers to attend a weekly meeting group for elderly residents of Westborough	Approximately 20 people attend weekly. Speakers every month
Westborough Warriors (Free Running Group)	£500	02/08/2016	Start-up costs for a running group in Westborough	Approximately 30 people running each week
Little Fishes Toddler Group	£500	30/10/2017	Playgroup equipment provided	Very well attended nursery for low income families
Age UK Surrey	£475	02/08/2016	Support for tea dances for elderly people of north Guildford	Approximately 100 people attended tea dances
Fab Friday Fun Club	£300	28/06/2018	Table tennis table provided for Stoke Youth Group	Approximately 50 young people attend
Ash Dementia Action Alliance	£800	27/06/2017	providing arts and crafts as well as music sessions for people living with dementia and their carers	30 people attend regularly
1st Ash Vale Scout Group	£625	28/02/2017	Replacement of Major Equipment for scout group in Ash	approximately 75 young people attend weekly
Ash Youth Centre	£2,000	02/05/2017	Music Development Project – helping young people at the centre express themselves through music –	approximately 25 people attend weekly with very challenging behaviour
Bellfields Remembered	£500	05/06/2017	Bellfields Remembered – community group project to honour the fallen of WW1.	
Busy Hill Community centre	£2,000	01/08/2017	Furniture/Toilet renovation for the community centre enabling all users' better facilities – including food bank, home schooling group and disability support group	Only community facility in Bushy Hill
Jean's Move it or Lose it	£400	20/02/2017	Chair-based exercise classes for over-60s in sheltered unit in Ash – approximately 20 users a week	approximately 20 users a week over 6 months

Kane FM	£5,000	23/02/2017	Get experience and go somewhere – radio work experience for young people with behavioural and emotional challenges. 10 students assisted through programme	10 students assisted through programme
Opportunities Community Project	£883	02/05/2017	I.T Skills for Returners to Work – assisting people out of work write CV's and attain interview skills.	Approximately 8 people attended sessions weekly - over 6 months approximately 45 people benefited
Rhythm of Life Community Choir	£1,000	16/05/2017	Support for community choir in Park Barn and Westborough	
Saturday Sports Club	£1,000	21/03/2017	Soft Play for Saturday Sports Club – enabling younger siblings to enjoy physical activity	
St Peter's Shared Church	£479	05/12/2016	Community Gazebos for church community events	
Surrey Crossroads T/as Crossroad Care Surrey	£250	20/03/2017	Crossroads Worplesdon Tuesday Club – supporting older people and their carers to meet once a week	Approximately 20 people attend
The Lifetrain Trust	£4,000	23/02/2017	The Bus Shelter Guildford – 12-week youth bus to engage with young people around the borough	
The Matrix Trust	£2,500	02/05/2017	Reversing the Trend – supporting the charity in helping young people	
The Matrix Trust	£2,500	02/05/2017	Young Leaders Course – funding young people's behavioural change and self-esteem learning course	
The Spinney Children's Centre	£2,500	28/03/2017	Toothbrush Exchange – providing essentials for families in need in Stoke	Approximately 100 young families helped
The Thursday Club	£900	27/02/2017	Window Blinds for older people's meeting group in merrow	

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University of Surrey American Football	£300	20/03/2017	American Football Outreach Programme for young people in Westborough	
1st Weyfield Cub Scouts at Weyfield Primary	£2,000	24/03/2017	Cub Scouts - funding badges and uniform for young people of stoke	Approximately 75 young people attend Weyfield Scouts
Yvonne Arnaud Youth Theatre	£1,035	02/05/2017	Love where you live - youth engagement project with young people from Ash Manor school	15 sessions held at Ash Manor with 10 young people in each session
Churches Together	£350	15/02/2017	Monthly tea outings for socially isolated elderly	10 people per session 5 sessions funded
Ash Vale Chapel	£2,000	24/03/2017	Ash Vale Chapel Project – provision for outdoor space at the church for community groups to use	
Bushy Hill Junior School	£3,737	24/03/2017	Growing for Good – intergenerational food garden in Merrow	Materials provided and used by all students of Bushy Hill
Surrey Heath Veterans and Families Listening Project	£500	19/12/2019	Raise Awareness of the mental health issues suffered by local veterans	
Meeting Point (Stoke)	£500	20/03/2017	Outing for Meeting Point – socially isolated elderly	30 people attended
LB Posture Training	£1,000	21/03/2017	Gentle exercise for seniors in Merrow - tai chi classes.	40 sessions held with approximately 10 people each session
Guildford City Youth Project	£500	15/02/2017	Guildford City Youth Project – supporting access to sport for young people in Park Barn, Westborough and Stoke	
Community Whist Club	£33	24/01/2018	Whist Club Promotion – to encourage people to attend whist group.	
Greet and Grow	£430	27/02/2017	Supporting local independent start-up businesses in Ash to network regarding hand made products for the community	17 local businesses attended networking event
Dray Court and Palmers Lodge Social Group	£500	10/07.2018	Dray Court and Palmers Lodge Social Group support for socially isolated and	Support given to all residents in sheltered schemes

			elderly in Onslow	
1st Ash Vale Scout Group	£600	27/02/2018	Support for young scouts' outdoor activities	Approximately 90 scouts supported
Cadence Drum & Bugle Corps	£5,000	27/06/2017	New drums for music group attending by young people of north Guildford	
Ash Parish Dementia Action Alliance	£800	June 2017	Further support for music activities for people with dementia	Professional musician provided for 40 sessions
Friends Association of Bushy Hill Junior School	£1,125	23/11/2017	Picnic benches for young people in safe space at school	Used by all the school
Furniture Link	£5,000	27/06/2017	Van to transport items to people in need	Has helped the organisation become a successful social enterprise.
GeeYou	£5,000	08/03/2018	Writing and poetry outreach project to people on community payback	25 sessions with approximately 15 people per session
GeeYou	£5,000	08/03/2018	Westborough Tales performance project for Kings College Students	15 young people participated 4 performances and CD produced
Send over Sixties	£500	08/01/2018	Running costs for elderly meeting group in Send	25 elderly people of send attend weekly sessions
St Clare's Church	£311	26/06/2018	Provision of TV for elderly and socially isolated to watch together the Royal Wedding and World Cup	
St Peters Church Stoke	£790	09/05/2018	Community fathers and lads football kick about in Stoke	Community event with 30 families in attendance
Sheila Willis	£2,832	23/11/2017	Stoughton WW1 'End of the Great War' remembrance community event	Over 200 people attended event – supported by the Mayor
Stoughton Infant School	£1,475	23/11/2017	Intergenerational allotment provision	Materials provided for use by the whole school and grandparents/family and friends
The Spinney's Children Centre	£500	30/10/2017	Friday fitness class for young mums	25 sessions for mothers provided
Synergy Dance Outreach	£4,492	17/07/2018	Dance programme for FISH scheme	
Scorchers Basketball Foundation	£1,230	01/10/2018	Multi school sports event introducing children who would not normally play	6 schools participated with approximately 70 children in attendance

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			sport to Basketball	
Lindsay Boxall - Veterans' Handyman & Gardener	£731	08/11/2018	Funding tools for veteran garden	
Janet Arias-Ball	£918	23/11/2018	Martial arts programme in park barn for children with autism	10 children attended weekly sessions for 30 weeks
LB Posture Training	£560	19/03/2019	Tai Chi classes for mental health improvement	20 sessions provided
Meeting Point - Shirley Webster	£500	13/03/2019	Elderly and socially isolated meeting group outing	30 people attended
Over Sixties Club Send	£500	13/06/2019	Running costs for community group of elderly and socially isolated	Approximately 20 people attend weekly
Surrey Lifelong Learning Partnership	£5,000	20/05/2019	Aspire community learning project - Skills to get back into work taught at the park barn centre weekly for 6 months	Approximately 40 people assisted
Guildford Allotment Society	£600	19/03/2019	Community clean up	
Tongham Bowling Club	£2,400	04/04/2019	Help for improved disability access for the community bowling club	
Sight for Surrey	£500	10/05/2019	Residential weekend at Sayers Croft for people with reduced sight	
Surrey Heath Veterans & Families - Listening Project	£850	25/06/2019	Support for training for Mental Health First Aid programme	5 sessions delivered
Ash Parish Dementia Action Alliance	£1,300	25/06/2019	Dementia Awareness Programme for people in Ash	Running costs and training costs
4th Merrow Brownies	£500	16/10/2019	Support for New Brownie programme and wellbeing pack holiday	Approximately 30 brownies assisted
Royal British Legion Riders Branch	£1,000	20/11/2019	Gazebos for outdoor events	
Guildford Saints Football Club	£500	28/10/2019	Starter football for young people at Kings 3g pitch	Weekly sessions
Ash Velo Community Cycle Club	£575	22/03/2018	Cycle Club for people wanting to keep fit	Approximately 20 people attend 3x weekly cycling opportunities
Churches Together	£300	27/06/2018	Monthly Tea outing for socially isolated	Local care home support
Downsview Residents Association	£200	03/04/2018	Sand Pit for young children	Available to all tenants of Downsview

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Memory Lane	£165	08/06/2018	Singing group for carers of people with dementia	Refreshments support
Ash, Ash Vale, Tongham residents & Partners	£300	13/02/2018	Community garden at St Martins Court	Community development project for supported living scheme
Fun Mums Fitness	£240	20/07/2018	Mum and toddler fitness group in Westborough	Approximately 25 mums supported
St Peters Church Stoke	£250	28/06/2018	Community fun day support	Attended by approximately 200 people
Merrow Methodist Church	£105	03/09/2018	Holiday at Home family day	Approximately 20 elderly supported
Surrey Lifelong Learning Partnership	£350	20/09/2018	Support for Glade employees to upskill	Training for 6 employees
Fairlands Walking Group	£300	20/11/2018	Running costs for community walking group	Approximately 15 people attend weekly
Guildford Town East Girl Guiding	£600	09/12/2019		
Effingham and Little Bookham Parish	£5000	13/05/2020	Set up costs for community shop	Isolated residents of the village can access shopping
Stoke Community Support	£5000	06/08/2020	Providing meals 3 times a week for families in need in Stoke	Over 32,000 meals delivered to date
Surrey Lifelong Learning Partnership	£5000	12/08/2020	Helping people get back into work	36 people back in work. 9 receiving coaching
Fairlands and Gravetts Lane Community Association	£800	28/08/2020	Residents magazine printing	Available for all people in Worplesdon parish
Guildford Fringe	£2000	10/09/2020	Silver Sunday Guildford Live event	Family/intergenerational entertainment for all available online.
Total	£143,726			

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Aspire Feedback: 2019 – 2020

Sight for Surrey

Sight For Surrey celebrated their amazing families last Summer with a grant from Aspire for their residential family weekend at Sayers Croft. SFS sent us an array of photos of the 12 families (40 individuals) who gathered for a weekend of fun and activities including team building, swimming, challenges, archery, caving and pottery. The weekend also gave the families downtime to enjoy company of others who knew how complex life can be with loved ones who live with blindness.

“Just want to say a massive THANK YOU for a fabulous short break. You guys rock. What you do for these children and families is second to none. We really appreciate all that you’ve done for us. Don’t want to go home – we’re all sulking and can’t wait for the next one – and the next one – and the next one”

Merrow Bulb Planting

‘We set out on a frosty November morning eagerly awaiting the wonderful gardening group and some green fingered pupils from Merrow Infants School to support a community bulb plant for the residents, commuters and walkers of Bushy Hill Drive and Hall Dene Close. The green space along this main route has a huge amount of passers-by including two main commuter routes, dog walkers, those who want to get out for some fresh air and all those students who walk to their surrounding schools and we felt it was a great opportunity to add some Spring colour. Who would have thought how important the Spring bulbs would be for positivity and hope back then! With our trowels and gloves, two of the wellbeing team kept morale high (and warm squash on hand) for the amazing group who planted around 400 bulbs to the area. It was lovely to see so many children learning about the space and wildlife and seeing the excitement for the bulbs to grow in the months to come.’

Intergenerational art at Shawfield

For the first time last year, we set up an inter-generational project which brought together children from a local nursery school with visitors to the Shawfield Day Centre. The children attended on a weekly basis for a term and during that time the children took part in various activities, including painting, storytelling, parachute games, bowling and exercises.

‘The pleasure on the older people’s faces were a joy to see and they very much looked forward to their visit from the children’.

The numbers were kept low, 6 children to about 10/12 older people. During that time, the children were able to build up a repertoire with the older people and they soon got to know each other. –

‘These relationships were invaluable to both the children and the older people and in fact, a gentleman who had previously not engaged with many people, seemed to take great joy in chatting with the children. Walking sticks and frames were of particular interest to the children!’

Thrive at the Hive

Thrive at the Hive was launched in 2020 just before Covid-19 took hold but the set up and creation of this project enabled services who were helping those struggling amid the pandemic to access bedding, children's items, shoes, clothes and kitchen ware. Families expecting babies and those in emergency housing needed essential items and Thrive At The Hive was able to facilitate this. The project is now working in a more streamline way with donations coming in and items going out to the community.

"This is such a wonderful project and everything in here just looks amazing"

"This is my new favourite place to come! I love that I can bring things that no longer fit my children and pass them on to others as well as take items that my family can use too"

'Thank you so much for the two bags of baby things you have provided me and with. This will be such a help and she will look lovely in all the clothes you chose for her. The toys were also very suitable as well. Please can you send me over the address of your charity so I can send a thank you card.'

Whatever the Weather

Whatever the Weather was an intergenerational arts project which brought residents from Japonica Court and clients from the Shawfield Centre together with primary school children from Walsh Junior School, Ash. Poet and performer Justin Coe worked with both the children and older clients each week and put together an array of poetry. The poems focused on different topics and the older people were able to reminisce about things they had done or seen in their lives.

Justin would take the poems written by the older clients and take them to the school children to read. In return they would write a poem about the same topic but from their perspective and the older clients were then able to read this and see the differences which they certainly found eye opening.

Justin put on a performance of his pirate poetry play which gave the older clients and primary school children a chance to meet and watch together. To end the project some of the children from the primary school came to meet some of the older clients to share readings of the poems they had written.

Grassroots networking

Aspire has been integral in enabling and supporting our popular, well attended 'Grassroots' network events. Held three times a year for over 10 years, 2020 brought about a new challenge as social guidance restrictions did not support face to face gatherings. We wished to deliver something engaging but alternative for the usual October event.

We asked attendees if they would support a 'resource document' of their current services (albeit reduced/and or virtual) that we would compile. To date we have over 32 statutory, voluntary, community and faith led organisation details to add and subsequently share with people so we can support our communities across the borough

Watts Gallery

Working in partnership with Watts Gallery various themed crafts, drawings and art-based sessions both took place at the Park Barn Centre for all ages and abilities. Positive feedback was offered throughout, and we were told that many of the activities supported those feeling isolated.

The interaction has supported those that are less mobile and perhaps felt that Watts Gallery

“wasn’t a place for them”

‘couldn’t afford to go to and visit’

‘unable to get to Compton’.

The Community Fridge

In February 2020 Guildford Community Fridge was launched. In its short time operating from the Park Barn Centre it has been successful. Setting up alerts from key food suppliers has enabled food to be offered to those that visited. Recipes were regularly created & made available. In fact, we continue to offer recipes via the wellbeing fortnightly newsletter. People would also ‘pop in’ with individual donations. Kings College students started as regular volunteers.

Young People

A local Kings College student, Zac, approached us last year to do work experience with the Team. Zac linked up with a member of the team and joined her for various meetings, helped design leaflets for projects and events and was keen to get involved. One of the meetings Zac attended was around providing a Youth Café in the Park Barn Centre and he was very interested to be involved. In preparation for the opening of the Youth Café, Zac attended many meetings to discuss the ‘vision’ of the café. Subsequently Zac headed up the young people’s steering group for the Youth Café which launched in early November 2019 and he was able to bring in other pupils from Kings to support the project.

The Youth Café was held weekly and between 35-40 local young people attended to join activities including pool, table tennis, gaming, socialising, arts and crafts and learning new skills. Also, with the help of the Centre staff, several young people were able to learn the skills of running a coffee shop, which included barista training.

Following on from the success of the project, many students have been involved in things at the centre and follow up work has been done including one student from the Youth Café doing artwork for the project and interest in working on the Community Fridge project in the future.

Response to ASB

We organised a mini street party due to issues involving ASB in a particular area. We wanted to support and develop community relationships and improve relations with neighbours. We tied this event in with 'The Great Get Together' held a street party picnic with street games in a safe environment and celebrated the community coming together. This event was extremely successful and many of the residents said how much they enjoyed it and want it to happen again as they met people they didn't know lived in their street! Furthermore the ASB around taunting neighbours ceased.

Covid 19 support

Mental Health

A gentleman contacted us through the GBC website asking for a food parcel. On his referral he stated that he had recently left hospital after a suicide attempt. We had no reply to phone messages so one of the team text him and opened a dialogue with him. She received a text message back implying that he was going to make another suicide attempt. We liaised with the police and visited. Luckily, he was safe and we have continuously supported him through frequent text messages. We have made a referral to Catalyst and he is now engaging with them and getting the help and support he needs. The team member is still in contact with the gentleman on a weekly basis and working with him to feel well.

Practical Support

A concern was raised by a local charity with us about a husband and wife who had slipped through SCC shielding process. We checked on the couple and realised they needed to shield as both were having health problems, one terminal and yet they had received no correspondence to shield. We took on their welfare call support and made weekly telephone calls to check on health and any practical support needs. We decided for help to clear furniture in their property so medical equipment could be brought in and provided food parcels as well as wellbeing team newsletters and activity information We continue to telephone weekly and provide food support.

Isolation

We called a gentleman who prior to lockdown and social restrictions, regularly volunteered with the team. Nearing the end of May it was clear that the gentleman (referred to us over 4 years ago via Surrey Choices) was not engaging with anyone or any group or club, other than his drop in carer. We talked about getting him back to volunteering as we were very concerned about his feelings of loneliness. We set about working with GLADE, Guildford Learning & Development Enterprise/SLLP to enable a weekly opportunity and it is working well. The staff member of GLADE is very grateful to have a volunteer each Friday assisting with Westborough litter picking duties. This arranged partnership is in its 11th week.

Older people support

As part of the welfare calls having come to us in early April, we called a very elderly gentleman who used to be a customer of Community Day Care Services. He enjoyed the weekly calls, but it was noticeable as the weeks passed that he was becoming increasingly agitated and forgetful about previous conversations. Contact was made with his NOK (daughter) where a positive connection was also made. She was extremely grateful to us for all the local support, care and advice offered. Living 4 hours away, she expressed 'it's so reassuring to know you are looking out for dad'. It was with great sadness that the gentleman passed away in August. His daughter made direct contact with us to share the family news & again thanked us for our everything over the period we'd been contacting her father.

Older people support

A customer of Community Day Care Services was shielding and not going out at all. We supported her with food parcels support for a period and realised she needed help with her garden as she was worried the garden was becoming increasingly unmanageable. We contacted GLADE for a referral to 'strim and tidy' the garden. The lady was very grateful and so relieved saying she could not thank us enough and that her garden worries are no more. We provided her with our team newsletters and activities to help her with her feelings of anxiety and loneliness. The lady has said that once a local group is back up and running, as promoted via our newsletter, she will be visiting to help with feel less lonely and isolated.

Keeping people well at home for longer

We called a shielded resident weekly and it became very clear that the elderly lady was having struggles at home. This was escalated and we were able to get an occupational therapist to get in touch with her. We were able to get her an aid to help her when she was bathing in the bath as she had been really struggling to do so on her own. We were then able to connect with other professionals involved in supporting this resident such as Age UK who are also supporting the resident and together, we have organised getting food for her whilst her volunteer was away.

Domestic Violence

Through weekly calls to a shielding resident it became apparent that there were issues surrounding Domestic Abuse at her home. We escalated this straight to MASH and a social worker was allocated to the resident to offer support. We continued to keep contact with the resident via regular emails and phone calls. From this we were able to discover that the resident had a passion for volunteering, we signposted her to Voluntary Action and she found a regular volunteer role. The resident's confidence has significantly grown, and she feels like she has more purpose.

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Aspire Health and Wellbeing Action Plan

Ref no.	Area of responsibility	Service specific outcome(s)	Output(s)	Activity	Input(s)	RAG Rating
1	Deliver an intergenerational community space in Park Barn	Improved quality of life of older people Improved mental health of residents A fit and active community	Older residents accessing day care support activities and a hot meal. Support adult social care referred dementia customers to live independently Young families accessing the play zone Per week at minimum of 5 community groups using the meeting room and community suite space Each week people accessing reduced rate hairdressing and chiropody service Per quarter young children receiving NHS immunisations Per quarter young mothers and partners engaged in pre and ante natal care and support	Renaming of the Park Barn Centre to THE HIVE Daily cognitive and social activities for older people provided in main lounge space Daily hot meal provided at cost for older people Daily play zone space opened for young children to access Daily coffee shop open with community prices for healthy options food and drink Weekly community support groups using the space for workshops Three times weekly hairdresser and chiropody appointments available 4 NHS immunisation sessions held	Comms Team support Care staff time Community transport staff time and use of the buses Cook time and appetitio meals Occasional Wellbeing staff support Coffee shop purchases from contracted providers Volunteer time Partnership coordination with NHS and voluntary sector Central Hub budget Adult social care grant funding support	Amber – certain activities are happening during COVID – but others put on hold. Launch/Rename of the centre will be in 2021

				Weekly pre and ante natal classes provided by NHS.		
	Rationale for linking output to outcome	The Park Barn centre provides a space for less advantaged communities to access services that improves greater health and wellbeing – both physical and mental health. In rebranding the centre as THE HIVE, we are encouraging a space for all people of all ages to attend and build community cohesion. We are also working our asset to support people of all ages across the communities of Guildford via partnership working with our health and voluntary sector colleagues who provide health services and community activities that promote improved physical health and fitness.				
2	Deliver day care and Dementia support to older people at the Shawfield Day Centre Ash	Improved quality of life of older people Improved mental health of residents	older people accessing day care services support – including a hot meal. dementia patients per day accessing specialist support via Meadowlands unit.	Daily cognitive and social activities for older people provided in main lounge space Daily hot meal provided for older people. Coffee shop facilities for residents	Care Staff Time Cook time preparing from scratch meals. Purchase of lunch ingredients and coffee shop stock from contracted food providers Community Transport staff time and use of buses Shawfield hub budget Adult social care grant funding support	Green Elderly care moved to Park Barn Centre. – due to COVID Home visits also happening.
	Rationale for linking output to outcome	The Shawfield Day Centre helps the older people of Ash and surrounding area (some out of Borough) to access day care support services which in turn help reduce social isolation and maintain sound physical and mental health and wellbeing.				
3	Provide Community Transport to communities of Guildford	Improved quality of life of older people Improved mental health of residents A fit and active community	Older groups using community transport to come to The Hive and Shawfield centre to access activities.	Daily transport runs throughout the working day Hire at weekend and evenings for	Community transport staff time Volunteer time Community Transport budget	Amber Current service occurring but expansion on hold due to COVID

			transport to vulnerable individuals who need to access doctors/hospital appointments/shopping Hiring out community transport vehicles to community groups for wider use in evenings and weekends	community groups	SCC grant funding support	restrictions
	Rationale for linking output to outcome	Community transport provides a vital link for those who are less advantaged to access services which prevent social isolation and improve physical and mental wellbeing. In expanding the service to encourage community hire of the vehicles we are encouraging community groups to go to activities that promote physical activity and community cohesion.				
4	Provide Meals on Wheels to less advantaged older people across the borough	Improved quality of life of older people	Providing a hot meal to vulnerable people 7 days a week.	Delivering a hot meal to people in their home 7 days a week between 12pm and 2pm. Safeguarding our most vulnerable residents who live alone.	Community meals on wheels vehicles Community meals on wheels staff time Apetito meals Meals on wheels budget SCC grant funding support	Green – service has increased
	Rationale for linking output to outcome	Meals on wheels are delivered across the borough – to urban and rural locations and serve our most vulnerable older people. Receiving a hot meal improves their quality of life as it ensures they have at least one hot meal a day. This service also provides key safeguarding of vulnerable people who live alone and often do not meet many people.				
5	Supporting communities who experience food poverty and financial insecurity	Improved mental health of residents	Low income families and individuals in need accessing clothing and homewares to ease financial difficulties.	Thrive at The Hive shed opened every Tuesday to communities. Mobile outreach of clothing and	Wellbeing staff time Volunteer time Social media outreach	Green in most part Food parcels are delivered to those in need

			<p>Low income families and individuals accessing homewares and clothing via mobile outreach in the rural areas in the borough</p> <p>Low income families and individuals accessing a community fridge at THE HIVE. Donations and collections.</p> <p>All communities to participate in a daily donation bank of clothing and homewares at THE HIVE to support the Thrive at the Hive project. Volunteers to help sort and collate donations</p>	<p>homewares at churches/parish centres/community halls once a month in a different location each time</p> <p>Community Fridge open every day at The Hive from 9am – 4.30pm Monday to Friday. Kings Students leadership team to support running of the scheme</p> <p>Donation Bank accessible to all for donations 9.30 – 4.30 Monday to Friday.</p>	<p>Community donations</p> <p>Coop/Tesco/Sainsburys/Waitrose daily food donations</p>	<p>Voluntary sector supported</p> <p>The Hive donation bank up and running</p> <p>Amber – mobile outreach delayed due to COVID restrictions</p> <p>Amber – community fridge delayed due to COVID restrictions</p>
	Rationale for linking output to outcome	<p>The council identified food poverty and financial insecurity as a key work area and this work stream helps to action recommendations made by the Executive and OS committee. Food poverty and financial insecurity are key triggers to poor mental health and in addressing the issues around food poverty, mental health of individuals can improve. The workstream also encourages a reduction in food waste and behavioural change which is heavily dependent on community volunteers which in turn promotes community cohesion. Many of the donations come from the public schools in the area and the community fridge will be supported by Kings College students as volunteers.</p>				
6	Addressing holiday hunger amongst less advantaged families in Guildford	<p>Improved mental health of residents</p> <p>A fit and active community</p>	<p>4 family lunch dates at THE HIVE for up to 40 families each day from Park Barn and Stoke during the Easter</p>	<p>2 primary school aged family lunches in Easter holidays provided by Foodwise charity in partnership with us.</p>	<p>Wellbeing Staff time</p> <p>The Hive kitchen resource</p> <p>Foodwise charity providing food</p>	<p>Amber</p> <p>Have not been able to do summer holiday outreach due to COVID.</p>

			<p>holidays 2020</p> <p>12 family lunch dates at THE HIVE for up to 40 families each day from all areas of the borough</p>	<p>2 Senior school aged family lunches provided in Easter holiday provided by Foodwise charity in partnership with us.</p> <p>6 primary school aged family lunches in Summer holidays provided by Foodwise charity in partnership with us</p> <p>6 senior school aged family lunches in Summer holidays provided by Foodwise charity in partnership with us</p> <p>Family activities provided for children whilst food coaches train the adults to cook a healthy meal from scratch.</p> <p>All families sit together to eat</p>	<p>coaches and food.</p>	<p>Working with Foodwise and Stoke Community Support to provide meals for families in need</p>
	<p>Rationale for linking output to outcome</p>	<p>Holiday hunger was identified by the Council as a huge contributor to fragile mental and physical health amongst our least advantaged communities during school holidays because many children are no longer receiving school provided meals. In some cases, parents are going hungry in order to feed their children.</p>				

		<p>Providing meals at THE HIVE enables families in need to access a meal in the school holidays whereas otherwise they may have to go without. It also is a workstream that aims to empower communities to learn how to cook on a budget from scratch and understand the importance of eating together as a family.</p>				
7	<p>Creating community resilience and sustainability within community groups so they can support those in need</p>	<p>Improved quality of life of older people</p> <p>Improved mental health of residents</p> <p>A fit and active community</p>	<p>older customers from Shawfield Centre and 10 children from Jack and Jill Nursery to participate in art and craft intergenerational workshop each week.</p> <p>older customers from THE HIVE and 25 children from Park Barn Nursery to participate in intergenerational music and art sessions each week.</p> <p>Open invite to Dementia patients and carers to attend care support sessions provided by the Ash Parish Dementia Action Alliance. Aim to be self-funding and self-sufficiently run by session 25</p> <p>2 volunteer led Community Street Teams in Ash and</p>	<p>40 art and craft workshops between older customers at the Shawfield centre and children from Jack and Jill Nursery.</p> <p>30 creative minds art sessions run by volunteer to be at The HIVE with park barn nursery and Spinney children’s centres</p> <p>50 weekly sessions of the APDAA music and art/craft Memory Lane therapy sessions at the Shawfield Centre.</p> <p>Carer support/respite available during sessions in Shawfield Centre</p>	<p>Wellbeing team time</p> <p>Volunteer engagement</p> <p>Nursery school time/participation</p> <p>Aspire funding</p> <p>The Hive and Shawfield Centre Space</p> <p>Parish council engagement</p> <p>Social Housing Team collaboration</p>	<p>Red – COVID restrictions</p>

			<p>East/West Clandon with community volunteers participating</p> <p>3 Community garden spaces at Friary House, Bedford House and Tarragon Court with vulnerable residents from these social housing schemes participating</p>	<p>Support the parish councils and volunteers in setting up a community street team who work in the local area engaging with residents twice a week about local issues.</p> <p>Residents and wellbeing team create and maintain community garden space in communal areas.</p>		
	Rationale for linking output to outcome	<p>The outputs listed in this section all contribute to the overall wellbeing outcome of older residents and local communities. Wellbeing involves improved mental health and quality of life as well as encouraging fit and active individuals – which are the priority outcomes for housing and community. In delivering these activities, we are enabling local communities to become more resilient as we train volunteers to take ownership of activities and run without council support – which helps reduce dependency in the future.</p>				
8	Providing youth engagement for less advantaged young people	<p>Improved mental health of residents</p> <p>A fit and active community</p>	<p>Youth café drop in for Kings College students every week. Minimum of 35 young people attending with 2 volunteers and 2 wellbeing team supporting. The sessions are led by a steering group of 8 students.</p> <p>A climate change garden in THE HIVE,</p>	<p>Weekly Wednesday drop in sessions at THE HIVE from 3.30pm – 6pm.</p> <p>Various gaming, sports and board games available to the young people</p> <p>Coffee shop training to volunteers</p>	<p>Wellbeing team support</p> <p>Student participation</p> <p>Coffee shop food and drink</p> <p>RHS support</p> <p>Aspire funding</p> <p>The Hive courtyard space</p>	<p>Amber</p> <p>Although unable to provide a venue – have moved to online engagement temporarily</p>

			<p>created and sourced by the young people of park barn to address concerns of climate change. 2 Wellbeing team supporting with sessions led by Kings student Leadership Team.</p> <p>A day in the life of...film created by the young people of north Guildford looking to address the issues that mean most to them. Supported by wellbeing team</p>	<p>Daily after school gardening for students creating climate change space with the support of RHS wisely and wellbeing team in the courtyard space at THE HIVE</p> <p>Students recording thoughts on issues and complied into a film with professional support via Aspire funding. Students learn how to film and edit.</p> <p>Show case of film at the Hive</p>		
	Rationale for linking output to outcome	<p>The outputs demonstrate a commitment to the mental and physical health of young people by providing space and activity for them to engage with what matters most to them and to have access to activities that they otherwise would miss out on. The outputs address increasing loneliness and isolation amongst young people which are inextricably linked with mental health. We also attempt to encourage behavioural change.</p>				
9	Partnership working to ensure greater health and wellbeing for Guildford communities	<p>Improved quality of life of older people</p> <p>Improved mental health of residents</p> <p>A fit and active community</p>	<p>Joint strategic action plan with ICP and NHS colleagues to address the Health and Wellbeing needs in Guildford</p> <p>Host and Coordinate quarterly forum with</p>	<p>Quarterly forum meetings with NHS partners</p> <p>Quarterly events held</p>	<p>Wellbeing team time</p> <p>NHS partnership coordination</p> <p>Community and voluntary sector support</p> <p>The Hive Space</p>	Green

			community partners on facilities/services available to Guildford residents Adult social care and SCC contracted support for older people's services	at THE HIVE Grant funding support from SCC/adult social care review meetings and monitoring. Annually.	Adult Social Care and SCC funding SCC staff time.	
	Rationale for linking output to outcome	To deliver the outcomes involves a coordinated response and action plan from health, community and voluntary partners. Working together to achieve greater health and wellbeing outcomes for our residents is essential in making sure services are relevant and available to communities of Guildford.				
10	Implement annual action plan Art development as part of community strategy Plan, organise, deliver and evaluate projects with Arts Partnership Surrey (APS) to engage residents in an arts programme that focuses on: <ul style="list-style-type: none"> improving mental health and wellbeing events that celebrate dance and movement training and networking events 	Raise the profile of the arts and highlight how they contribute to health and wellbeing, society and the economy help secure new partnerships to maximise our resource enable artists and organisations to use the strategy for fundraising, advocacy and project planning allow the Council to plan further in	annual detailed action plan and targets range of arts development intervention initiatives to address needs training sessions delivered for workforce additional funding secured by organisations, individuals and clubs to deliver programmes Big Draw - Month long (Oct), annual event of 10 free workshops facilitated by	deliver individual initiatives according to the need e.g. Big Draw marketing, venue bookings, fielding questions, arranging artist support, risk assessing, policies and procedures and reporting etc. undertake any safeguarding needs preparation of information & guidance notes seeking feedback for evaluation review	Officer time Financial resources Example successful interventions elsewhere i.e. benchmark info Arts Organisation contacts School contacts Artists contacts CRB checks Policies and procedures Venues Marketing material	Amber Planning sessions are happening but delivery is delayed

		<p>advance to increase opportunities for arts provision and funding</p> <p>provide a local framework for progressing national and regional policy.</p>	<p>professional artists across 10 venues</p> <p>Arts Partnership Surrey initiatives - annual circa £100,000 project activity benefitting Guildford from £4,500 cash investment plus officer input</p>	organise training		
	Rationale for linking output to outcome	<p>A defined strategy collects together the research and best practise thinking to produce a framework for decision making that is consistent and aligned with corporate priorities</p> <p>raise the profile of the arts and highlight how they contribute to health and wellbeing, society and the economy</p> <p>help secure new partnerships to maximise our resources</p> <p>enable artists and organisations to use the strategy for fundraising, advocacy and project planning</p> <p>allow the Council to plan further in advance to increase opportunities for arts provision and funding</p> <p>provide a local framework for progressing national and regional policy</p> <p>improved mental health / improved quality of life for older people</p>				
11	Implement annual action plan for Sport development as part of community strategy	<p>improve the health and wellbeing of the community through participation in sports.</p> <p>Raise the profile of sport and active lifestyle benefits- preventative approach to reduce inactivity</p> <p>widen access and participation particularly for</p>	<p>range of sports development intervention initiatives to address needs e.g. underrepresented groups such as 50+ or disability</p> <p>training sessions delivered for workforce</p> <p>additional funding secured by organisations, individuals and clubs to</p>	<p>deliver individual initiatives according to their need e.g. Surrey Youth Games – participant booking, marketing, venue bookings, fielding questions, arranging coaching staff, arranging young ambassadors, communicating with schools, communicating with clubs for pathways, CRB checks,</p>	<p>Officer time</p> <p>Financial resources</p> <p>Example successful interventions elsewhere i.e. benchmark info</p> <p>SYG events and programme</p> <p>Booking system participant info</p> <p>Club contacts</p> <p>School contacts</p>	<p>Amber</p> <p>Planning sessions are happening but delivery is delayed</p>

		<p>underrepresented groups</p> <p>provide a strategic plan for using resources effectively- partnerships and resource sharing</p> <p>providing strategic lead for organisations to access external funding</p> <p>improve quality of local coaches, clubs and volunteers to sustain provision</p>	<p>deliver programmes</p> <p>Example: Surrey Youth Games (SSYG)</p> <p>Partnership project and event between 11 Surrey boroughs and districts - coordinated by Active Surrey (County Sports Partnership)</p> <p>Young people aged 6-16</p> <p>11 different sports (including disability sport)</p> <p>6-8 weeks of beginner training sessions</p> <p>weekend festival event over 2 days</p> <p>SSYG Young Ambassadors programme</p> <p>256 participants Guildford (2698 Surrey wide)</p> <p>10% of inactive participants increased activity levels</p> <p>50% participants</p>	<p>safeguarding arrangements, securing sponsorship funding, risk assessing, coordinating with other boroughs, policies and procedures and reporting etc.</p> <p>undertake any safeguarding needs</p> <p>preparation of information & guidance notes</p> <p>seeking feedback for evaluation review</p>	<p>coaches</p> <p>CRB checks</p> <p>Policies and procedures</p> <p>Venues</p> <p>Marketing material</p> <p>Participants meeting criteria e.g. underrepresented groups, over 50, gender based etc</p>	
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			<p>continue to participate after</p> <p>70% participants improved confidence</p> <p>75% partner satisfaction</p> <p>40 sports award nominations</p>			
	Rationale for linking output to outcome	<p>A defined strategy collects together the research and best practise thinking to produce a framework for decision making that is consistent and aligned with corporate priorities.</p> <p>to raise the profile of sport within our borough to benefit our community</p> <p>to use informal sport as a preventative means of tackling inactivity levels</p> <p>to align sport provision with the Guildford Health and Wellbeing Strategy and National Public Health Agenda</p> <p>to identify opportunities to focus the development of sport as identified by our community and organisations</p> <p>to pool resources and facilitate partnership working between organisations</p> <p>to support our clubs, coaches and volunteers</p> <p>A fit and active community / improved mental health / improved quality of life for older people</p>				
12	Implement annual action plan for Play development as part of community strategy	<p>Achieving the intervention activities and programmes within the themes set out in the Play Development Strategy</p> <p>maximise the range of play and leisure opportunities available to young people</p> <p>create a challenging</p>	<p>Delivering the intervention activities and programmes identified in the annual action plan to address needs (including Playrangers, Streetplay, FISH etc)</p> <p>additional funding secured by partner organisations to deliver programmes</p> <p>FISH playscheme.</p>	<p>deliver individual initiatives according to their need e.g. FISH – programme development, venue booking, marketing, customer bookings, fielding questions, staffing, CRB checks, safeguarding arrangements, equipment, sourcing external activity providers, logistics, securing funding, risk</p>	<p>Play development strategy & specialist play knowledge</p> <p>Officer time</p> <p>Temporary/casual staff resource</p> <p>Financial resource</p> <p>Playranger van</p> <p>Equipment resources</p> <p>Transport hire</p>	<p>Amber</p> <p>Planning sessions are happening but delivery is delayed</p>

		<p>space for young people where they can explore and test boundaries whilst being safe from unnecessary harm</p> <p>encourage young people's respect for others and offer opportunities for social interaction</p> <p>support young people's well-being, health, development, knowledge, understanding and creativity through play and leisure opportunities</p> <p>offer young people with additional needs the opportunity and benefits of a mainstream setting</p> <p>widen accessibility by challenging the barriers which prevent some young people from accessing opportunities for play and leisure</p>	<p>deliver 4-week playscheme for 160 young people per day (120 Easter). 1 week at Easter, 3 weeks summer</p> <p>10 keyworker spaces per day (additional needs/disability)</p> <p>Approx. 40 staff per year, 5-10 volunteers</p> <p>Playranger Service</p> <p>outdoor, free of charge, open access play service for all ages (aimed at 8-11 year olds) 3.30-5.30 daily</p> <p>5 outdoor sites per week</p> <p>all year-round service during school term</p> <p>6000 contacts per year</p> <p>additional community events through year and additional service hired for events through year (income)</p> <p>Delivery of Love Outdoor Play week</p>	<p>assessing, policies and procedures and reporting etc.</p> <p>undertake any safeguarding needs</p> <p>preparation of information & guidance notes e.g. Streetplay</p> <p>securing venue hire, transport hire etc</p> <p>maintaining/purchasing equipment</p> <p>seeking feedback for evaluation review</p>	<p>Venues</p> <p>Guidance notes</p> <p>annual staff training programme.</p> <p>CRB checks</p> <p>Knowledge of external activity provision</p> <p>Detailed customer information</p> <p>Booking systems</p> <p>Sources of funding knowledge</p>	
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	<p>parents of children and young people with SEN and disabilities have increased respite provision</p>	<p>(annual event) Streetplay sessions (9)</p>			
<p>Rationale for linking output to outcome</p>	<p>A defined strategy collects together the research and best practise thinking to produce a framework for decision making that is consistent and aligned with corporate priorities.</p> <p>Children and young people have increased participation and positive experiences of fun, active, social, challenging and creative play activities</p> <p>children and young people improve their social skills, self-confidence and self-esteem through new experiences in a safe and supported environment</p> <p>children and young people experience reduced feelings of isolation and boredom through the school holidays</p> <p>parents have reduced anxiety and about the safety of their children and young people through the holidays</p> <p>A fit and active community / improved mental health</p>				

Covid Response

Community Wellbeing Figures 23/03/20 – 15/10/20

Category		TOTALS
Community Meals	Community Meals	30,834
	Night Shelter	493
	Travelodge Breakfast Boxes	529
	Travelodge	1,807
	Number of Meals Served at PBC	506
TOTAL		33,121
Covid 19 Response	Food Parcel Requests	3,999
	Prescription Requests	766
	Positano Meal Requests	118
	Food Bank Deliveries by GBC September onwards	44
	TOTAL	
Community Transport	Number of single Community Transport Journeys (Including Day Centre Transport) August onwards	1,395
Day Centres	PBC Onsite Customer Assessments Visits	237
	SHC Onsite Customer Assessments Visits	269
	Park Barn Customer Home Visits	98
	Shawfield Customer Home Visits	108
THE HIVE	Donations Received September onwards	33
Referrals by Red Team to other services	Food Bank Referrals	95
	Voluntary Sector	5
Welfare Calls	Community Wellbeing Team	6,552
	Day Care Services Team	4,839

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Overview and Scrutiny Report

Ward(s) affected: All

Report of Director of Resources

Author: Claire Morris

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Date: 10 November 2020

Review of New Homes Bonus

Executive Summary

This report sets out that since 2011-12 the Council has received £12.7million in funding through the New Homes Bonus (NHB) grant. The Council has spent £6.5million of NHB funding to support Council services and £4.2million of NHB funding on specific projects in line with the NHB policy adopted by Council at the Budget Council meeting in February 2016. The report also sets out that the New Homes Bonus grant is highly likely to be abolished for 2021-22 and that the remaining balance on the NHB reserve at the end of 2020-21 is highly likely to be used to partially fund the Council's overspend on COVID19. As a result, there is little scope for making any changes to how the bonus is spent in the future.

Recommendation to Committee

That the Committee notes the report detailing how the New Homes Bonus has been spent.

Reason(s) for Recommendation:

The Overview and Scrutiny committee asked for a report reviewing how the New Homes Bonus is being spent

Is the report (or part of it) exempt from publication?

No

1. Purpose of Report

- 1.1 The purpose of this report is to review the income received from the New Homes Bonus since its introduction in 2011-12 and how the bonus has been used by the council. The Council introduced a New Homes Bonus Policy in February 2016 as part of the 2016-17 Budget. This report reviews the policy and its implementation.

2. Strategic Priorities

- 2.1 The New Homes Bonus and the NHB Allocations Policy has supported the achievement of all the fundamental themes and strategic priorities as set out in the Council's 2015-2020 and 2018-2023 Corporate Plans.

3. Background

- 3.1 New Homes Bonus is a grant paid by the government to all English councils for creating new homes in their area. The bonus provides Councils with payment for every property added to their council tax register, after deducting recent demolitions. These may be newly built, conversions, or empty homes being returned to use.
- 3.2 For each new home added to the council tax register, the government pays an amount equivalent to the national average for its council tax band every year. Initially this payment was received for six years, however in 2018, the government made amendments to the New Homes Bonus Scheme so that the payment for any new homes from 2018-19 onwards was subject to a 'deadweight' calculation and only received for 4 years. In addition, the bonus was subject to a national limit of £900million.
- 3.3 In December 2019 the Council received a 'one-year only' local government finance settlement from the Government. This included notification that the NHB grant for 2020-21 was only for one year, it is anticipated that 2020-21 will be the final year that the New Homes Bonus is paid to local authorities; however, confirmation that that remains the case is unlikely to be received until the Local Government Finance Settlement is announced for 2021-22 in December 2020. The Council's medium term financial plan assumes no income from NHB grant from 2021-22 onwards.
- 3.4 Whilst an increase in housing growth in the borough was projected in the local plan, we have not expected any significant increase in the New Homes Bonus (NHB) in the medium and long term budget for the Council. This is because the Government have set the national limit on NHB allocations as £900 million and it is likely the allocation will further reduce if the government does not meet its national austerity targets. Therefore, the bonus is likely to be subject to on-going reform to keep within the national allocation or be abolished altogether.
- 3.5 In February 2016, the Council approved a new homes bonus policy which is included as Appendix 1 to this report. The policy set out how the bonus should be used to fund expenditure consistent with achieving the objectives set out in the Council's corporate plan.
- 3.6 Between 2014-15 and 2019-20, the Council allocated around £1million per annum from the NHB grant to finance on-going services as part of the Council's general fund revenue account. This was because NHB was not new money, the government had reduced other funding to local councils to create the New Homes Bonus so, some of the grant was used to fund services that would have otherwise had to be cut as a result of the reduction in government funding. However, following confirmation that the NHB funding is subject to significant change and likely to be phased out over time, our budget and medium term financial plan for 2020-21 onwards assumes that

NHB grant is transferred to reserves to finance one off short to medium term revenue projects or capital projects. This is because NHB funding is only available for the short term and so it would not be prudent to rely on the income as a permanent source of finance to fund on-going revenue expenditure. The Council has undertaken the Future Guildford Transformation project, in order to create the savings necessary to reduce the Council's expenditure to a level where we are not reliant on NHB income. Future Guildford Phase A allowed us to take the £1million savings out of the general fund revenue budget for 2020-21 to mitigate the loss of NHB grant.

3.7 The table below summarises the NHB grant received, the amount spent on services and the amount spent on projects for each year. It also shows the amount spent on projects and the transfer of funding to the NHB reserve.

Financial Year	Amount received	Amount Spent on Services	Amount spent on projects	Transfer to / (from) reserve	Reserve Balance
	£	£	£	£	£
2011-12	137,525	137,525	0	0	0
2012-13	583,912	137,525	0	93,818	540,205
2013-14	1,214,586	137,525	0	1,077,061	1,617,266
2014-15	1,510,961	1,000,565	0	510,396	2,127,662
2015-16	1,779,365	1,000,551	0	778,814	2,906,476
2016-17	2,362,055	997,785	325,213	1,039,057	3,945,533
2017-18	2,075,466	1,000,555	1,037,096	37,815	3,983,347
2018-19	1,200,586	1,000,555	656,388	-456,357	3,526,991
2019-20	1,039,201	1,000,555	50,550	-11,904	3,515,087
2020-21	851,019	0	1,594,398	-743,379	2,771,708
2021-22		0	457,000	-457,000	2,314,708
2022-23			125,000	-125,000	2,189,708
TOTAL	12,754,676	6,413,141	4,245,645		

3.8 The projected uncommitted balance on the reserve of £2.2million is quite likely to be used at the end of 2020-21 to finance the overspend the Council has due to COVID19. The Council will then need to decide whether it wishes to try to repay/rebuild the reserve to its previous pre-COVID balance, however, there is no particular need to replenish the reserve given the potential abolition of the grant. The Chief Finance Officer does not believe that it is a good use of Council Tax funding to replenish this reserve. This will be a matter for the Council to decide as part of the Budget process for 2021-22. Any decision to rebuild the reserve will require the identification of revenue savings (in addition to those identified through Future Guildford) through the 2021-22 budget process to be able to repay the reserve.

3.9 As set out in paragraph 3.7 above, the Council has spent a total of £4.2million NHB grant on specific projects in recent years. All NHB expenditure on projects was approved by Council as part of the budget report for the relevant years or through other reports to the Executive. The allocation of NHB grant on projects was principally to use the grant to fund feasibility studies for transport schemes and other projects as set out within the NHB Policy (Appendix 1). A summary of the amount spent on projects and how the expenditure was consistent with the criteria for spending the grant within the NHB policy is shown in the table below.

	TOTAL Allocated	NHB Policy Criteria
Amount spent on Feasibility Studies for Projects	£	
Ash Road Bridge	162,771	3f
Guildford Gyratory and Approaches	865,297	3e & 3f
Guildford Station Platform Capacity	107,182	3f
Sustainable Movement corridor	282,644	3c & 3e
Bedford Wharf	472,601	3b
Walnut bridge	176,601	3c
Slyfield Internal Estate road	335,000	3f
Bike Share Scheme	70,000	3d
Spectrum 2.0	160,550	3j
Stoke Park Masterplan	186,000	3i
Town Centre masterplan / GERP	750,000	3b
Other Expenditure		
Planning policies	200,000	3a / 3b
Ripley Village Hall rebuild	277,000	3k
Crowdfunding platform for community grants	160,000	3n
Watts Gallery 'Physical Energy' Sculpture	40,000	3m
TOTAL	4,245,647	

- 3.10 Within the New Homes Bonus Policy there is provision for 15% of any grant received to be passed to the respective parish council or community organisation for spending where the grant received relates to homes built on a site earmarked for development within a Neighbourhood Plan. Although a number of neighbourhood plans have been adopted, no developments have occurred on approved sites allocated within a neighbourhood plan yet and so no funds have been passed to any parish council or community organisation for spending yet, however £277,000 has been earmarked for expenditure in the future in Ripley under this part of the policy following Executive decision in January 2020. Given the imminent withdrawal of the grant, it is now unlikely that further funds will be passed to parish councils or community groups in future.

4. Consultations

- 4.1 No consultations have taken place on this report.

5. Key Risks

- 5.1 There is a significant risk that New Homes Bonus funding will be withdrawn by the government in 2021-22. As such £1million of funding per annum that was used to fund general services has been withdrawn from the Council's budget and Future Guildford Phase A has delivered efficiency savings to reduce the Council's expenditure to compensate for the loss of income.

- 5.2 There is a significant likelihood that the Council will need to use the remaining funding contained in the New Homes Bonus reserve to fund the overspend from COVID 19 in 2020-21. Given the imminent withdrawal of the NHB grant, the Chief Finance Officer does not propose to recommend to Council that the reserve is replenished from Council tax payer funds as part of the 2021-22 budget. As such it is anticipated that there will be no reserve and no NHB grant in 2021-22 for us on future projects.

6. Financial Implications

- 6.1 The financial implications are included throughout the report. Approval to spend the New Homes Bonus was included in the relevant budget reports for the relevant years.

7. Legal Implications

- 7.1 The New Homes Bonus is a grant paid by central government to incentivise Councils to increase the number of available homes. Bonus payments are “non-ring fenced” meaning they can be spent by authorities as they see fit, although councils are expected to spend receipts “in line with the wishes of the community”.

8. Human Resource Implications

- 8.1 There are no human implications to this report.

9. Equality and Diversity Implications

- 9.1 There are no equality and diversity implications arising from this report.

10. Climate Change/Sustainability Implications

- 10.1 There are no climate change implications arising from this report however, a number of the projects funded from the NHB grant were to fund sustainable transport and better pedestrian and cycle routes which would have a positive impact on climate change.

11. Executive Advisory Board comments

- 11.1 This report has not been considered by an EAB. (As part of the 2016-17 budget setting process the former Joint Overview and Scrutiny Committee considered the New Homes Bonus Policy in November 2015.)

12. Suggested issues for overview and scrutiny

- 12.1 This report sets out how the New Homes Bonus has been spent. The Overview and Scrutiny Committee is asked to consider the report and ask any questions and make comments as necessary. However, with the imminent abolition of the grant and the need to use the reserve to fund the Council's overspend arising as a result of COVID19, means that there is little scope for consideration of how future NHB funding could be spent.

15. Conclusion

- 15.1 This report sets out that since 2011-12 the Council has received £12.7million in funding through the new homes bonus. The Council has spent £6.5million of NHB funding to support Council services and £4.2million of NHB funding on specific projects in line with the NHB policy adopted by Council at the Budget Council meeting in February 2016. The report also sets out that the New Homes Bonus grant is highly likely to be abolished for 2021-22 and that the remaining balance on the NHB reserve at the end of 2020-21 is highly likely to be used to partially fund the Council's overspend on COVID19.

14. Background Papers

Executive 24 November 2015: General Fund Outline Budget 2016-17
(<http://www2.guildford.gov.uk/councilmeetings/mgAi.aspx?ID=1602#mgDocuments>)

Council 10 February 2016: Business Planning: General Fund Budget and Council Tax 2016-17
(<http://www2.guildford.gov.uk/councilmeetings/ieListDocuments.aspx?CId=159&MId=154&Ver=4>)

16. Appendices

Appendix 1 – New Homes Bonus Policy



GUILD F O R D
B O R O U G H

NEW HOMES BONUS AND PARISH
ALLOCATIONS POLICY

2016-17 Financial Year

1. Purpose of the Policy

- 1.1 The purpose of this policy is to set out the history of the New Homes Bonus (NHB), allocations received to date and how Guildford Borough Council envisages using the bonus for the financial year 2016-17. The Council's Corporate Improvement Scrutiny Committee recommended, at its meeting in June 2015, that the Executive set out a clear and transparent statement of policy in relation to how the Council will use New Homes Bonus to benefit local communities. This was particularly in relation to those communities that have accepted development and clarity over how the benefits of development are tracked. This policy aims to fulfil that recommendation and will be put forward for adoption by the Council at its meeting in February 2016.

2. Strategic Priorities

- 2.1 The New Homes Bonus allocations policy will support the achievement of all of the fundamental themes and strategic priorities set out in the Council's 2015-2020 Corporate Plan.

3. Background

- 3.1 New Homes Bonus is a grant paid by the government to all English councils for creating new homes in their area. The bonus provides Councils with payment for every property added to their council tax register, after deducting recent demolitions. These may be newly built, conversions or empty homes being returned to use.
- 3.2 For each new home, the government pays an amount equivalent to the national average for its council tax band every year for six years.
- 3.3 Local councils decide how to spend NHB. The grant is a non-ring-fenced revenue grant, which means it can be used for a variety of different projects or saved up to be used at a later date. There is no time limit on using the funds and no restrictions on how they are used. The prime purpose of the grant is to reward housing growth and to ensure that the economic benefits of growth are returned to the local authorities and communities where that growth takes place. The Government expects local authorities to engage with the communities most affected by housing growth to decide how the money is spent.
- 3.4 New Homes Bonus is not new money. The government reduces other funding to local councils to create the NHB. So, although we seek to identify projects to spend the money on, some of the bonus is already being used to balance out other cuts in government funding for Council services.
- 3.5 Since NHB was introduced in 2011-12 the Council received £5.2 million over 5 years in NHB. The Council uses approximately £1 million of the grant per annum to support the running costs of services. The remaining grant has been transferred to reserves pending a decision on how to spend the money. The table below shows the income, expenditure and reserve balance:

Financial Year	Amount Received	Amount spent on services	Amount spent on projects	Transfer to/ (from) Reserve	Reserve Balance
2011-12	£137,525	£137,525	£0	£0	£0
2012-13	£583,912	£137,525	£0	£540,204 ¹	£540,204
2013-14	£1,214,586	£137,525	£0	£1,077,061	£1,617,265
2014-15	£1,510,961	£1,000,565	£0	£510,396	£2,127,661
2015-16	£1,779,365	£1,000,550	£0	£778,815 (expected)	£2,906,476
2016-17	£2,362,055 <i>expected</i>	£1,000,550	£1,835,000	(£473,495) <i>expected</i>	£2,432,981 <i>expected</i>

- 3.6 Following public consultation on the use of NHB in December 2014, the Council decided at its meeting on 11 February 2015, to part-fund three transport related schemes, due for delivery in 2016-17, totalling £1,835,000. These were:
- a) Two new town centre bridges – we have some funding from the governments ‘local growth fund’ via Enterprise M3, the Local Enterprise Partnership (LEP), to help replace two bridges in Guildford town centre. Surrey County Council is leading this project – we are required to make a contribution towards the cost of the project. The two bridges to be replaced at Walnut Bridge (over the River Wey from Walnut Tree Close to Bedford Road) and Wooden Bridge (across the A3 and A25 Midleton Road). Both new bridges will be wider, allowing for a cycle path and pedestrian and wheelchair crossing. The new bridges will help improve cycle routes in the borough and encourage cycling. The anticipated cost of the project is £4.469 million, Guildford Borough Council will contribute £900,000 of NHB towards the cost of the project.
 - b) Guildford riverside cycle route extension – we plan to extend the riverside cycling route from Millmead to Artington Park and Ride, and Woking Road to Clay Lane. The extended cycle route will improve walking and cycling networks linking residential areas to key locations in Guildford. This cycle route is in the Guildford Town and Approaches Movement Study and part of our long-term movement strategy to 2050. Surrey County Council is leading the project with funding from Enterprise M3, the total cost of the project is £2.4 million, Guildford Borough Council will contribute £600,000 of NHB towards the cost of the project.

¹ Includes transfers from other earmarked reserves consolidated with the New Homes Bonus reserve

c) Funding towards a new link road at Clay Lane – plans to build a new link road at Slyfield Industrial Estate are moving forward. The road will provide a second point of entry and exit to the estate – the largest industrial area in the borough. A key part of the regeneration of the Slyfield area, the proposed route will connect the site with Clay Lane and the A3. It will improve access, enabling existing businesses to expand and new companies to move into the area. The Council is financing the cost of the scheme through a mixture of a £6 million loan from PWLB (via Enterprise M3), £1 million grant from Enterprise M3 and will contribute £335,000 of NHB funding towards the cost of the project.

3.7 The unallocated balance on the NHB reserve at 31 March 2017 is expected to be £2.212 million. This policy sets the framework the Council will use in deciding how to allocate the funds.

3.8 An analysis of where the main developments (i.e. sites delivering over four units) have been over the period September 2013 to September 2015 is shown in the table below:

Parish	Development	Additions to council tax system
Albury	Albury Park mansion	12
Ash	Ash Bridge Caravan Park	5
	Sopwith Close	8
	Parsons Way	14
	The Croft	16
	Sovereign Gardens	7
	TOTAL	50
East/West Horsley	1-4 Railway Cottages	4
	Cobham Way	3
	95 The Street	4
	TOTAL	11
Normandy	Rawle Place	8
	Hawthorne Close	16
	TOTAL	24
Ockham	The Hautboy	7
Pirbright	The Old Forge	5
Ripley	White Hart Meadows	45
	Aston House	8
	Exchange Cottage	5
	Walsham Mews	8
	TOTAL	66
Shackleford	Shackleford Green	9

Parish	Development	Additions to council tax system
Shalford	Station Road	10
	Kings Road	4
	Bryant Mews	4
	Mantagu Place	4
	TOTAL	22
Gomshall/Shere	Gravel Pits Close	9
	New Road	14
	TOTAL	23
Guildford Town	Arun House	4
	Bellairs Appts	11
	Greencroft	5
	Quarry Street	5
	Park Street	6
	Aldershot Road	6
	Chantry Quarry	14
	Elgin Gardens	9
	Woodbridge Chambers	8
	High Street	16
	Belmont Place	5
	Hannah Gardens	9
	Langley place	5
	William Swayne	6
	Walnut Tree Close	90
	Manor Park Village	35
1 Victoria Road	4	
Lambourne Close	4	
	TOTAL	242

3.9 As can be seen from the table, the majority of the NHB received in the last two years (approximately 51%) relates to development that has occurred within the town centre.

Options

3.10 National evidence suggests that Councils are utilising NHB in a variety of ways, a number of suggestions on its use are as follows:-

- development of community assets such as halls and leisure facilities
- promotion of economic regeneration
- funding local projects put forward by local groups and parish councils; either through a grant bidding process or allocating funding directly to the group.

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Appendix 1

- funding free car parking days or parking improvements
- recycling the money back into direct housing investment and development such as:
 - i. initiatives to reduce the number of empty homes
 - ii. preparation of local and neighbourhood plans
 - iii. preparation of brownfield sites to make them more viable
 - iv. development of properties for affordable rent and first time buyers (rent to buy or starter homes etc)
- maintaining and enhancing front line services such as refuse collection, street cleaning, libraries and leisure services which would otherwise have faced reductions due to reducing local government resources and the need to make savings

3.11 By labelling items as supported by the New Homes Bonus, an explicit link is made between funding and provision. This method of promoting the NHB allows the benefits of growth to be viewed by both those within and outside the local area (e.g. those who work in or visit the area). It therefore can provide a long-term reminder of what housing growth can help to deliver.

3.12 Under the Localism Act, communities may adopt neighbourhood plans to determine the level and location of housing growth, which would affect the level of bonus received. Some councils have used NHB to support communities developing or delivering a neighbourhood plan. In other areas where decisions remain in the hands of the local council as part of a borough local plan, communities and residents groups have been consulted on where they would like the bonus to be spent or allocations have been made to ward/parish Councillors particularly in areas proposed for development within a local plan.

3.13 The results of the public consultation carried out by Guildford Borough Council in December 2014 provided intelligence as to the priorities for using NHB locally. A significant number of responses and comments identified the following priorities:

- transport, particularly improvements in sustainable transport schemes and the A3
- provision of affordable housing
- public realm improvements

3.14 The Council has recently updated its corporate plan for the period 2015 – 2020. The following themes, priorities and projects, put forward as part of the Council's corporate plan could be possible usages of NHB.

Corporate Plan Theme	Strategic Priorities	Possible NHB usages
Our Borough	Adopting the Local Plan	Support the continued development of both the Guildford Borough Local Plan and individual Neighbourhood Plans
	Providing for a range of new housing to meet need	
	Ensuring an attractive,	Work with housing

Corporate Plan Theme	Strategic Priorities	Possible NHB usages
	<p>competitive, multi-faceted and vibrant town</p> <p>Invigorating and growing a sustainable rural economy</p> <p>Sensitively integrating development into existing communities</p> <p>Improving accessibility and the pedestrian environment</p> <p>Protecting green spaces and limiting encroachment into the countryside</p>	<p>providers to deliver an appropriate range of new affordable homes in accordance with our Housing Strategy</p> <p>Supporting projects to deliver the town centre masterplan once it is approved</p> <p>Supporting a programme of town centre pedestrianisation and improved the bus, cycling and walking networks</p> <p>Supporting proposals for improvements to the public realm, particularly along the riverside</p> <p>Supporting projects to support the delivery of rural initiatives including crime reduction and environmental, cultural and leisure projects</p> <p>Help improve existing and create new parks and open spaces and provision of SANG</p> <p>Support projects for a new cultural and education centre and multi-use sports stadium in the town</p>
Our Economy	Reinforcing and improving local community facilities, particularly in the villages, to improve services and shops, with parking availability being critical	Community groups and Parish Councils to put forward projects either through a grant application process or a direct allocation

Corporate Plan Theme	Strategic Priorities	Possible NHB usages
Our Infrastructure	<p>Creating an attractive, high quality, safe cycling and walking network</p> <p>Providing high quality facilities and land for new schools and health centres</p>	<p>Supporting a programme of pedestrianisation and improved bus, cycling and walking networks</p> <p>Support the introduction of an electric bike scheme</p> <p>Work with partners to support additional schools and educational facilities, health facilities, residential care, and community facilities, such as libraries, burial grounds and sports facilities to meet population changes and local demand</p>
Our Environment	<p>Being a clean and attractive borough</p> <p>Protecting and improving our environment</p> <p>Improving resilience through sustainability</p> <p>Improving walking and cycling routes</p> <p>Protecting our green spaces sustainably</p>	<p>Supporting projects towards achieving green and blue corridors through Guildford to improve residents access to nature and wildlife</p> <p>Help improve existing and create new parks and open spaces and provision of SANG</p>
Our Society	<p>Improving public health and wellbeing</p> <p>Encouraging self-reliant communities, particularly in our less advantaged areas</p>	<p>Support projects that help implement the play, sports development and arts strategies of the Council</p> <p>Support projects that help vulnerable people, those that are hard-to-reach and ethnic minorities to create supportive community groups and volunteer hubs to address</p>

Corporate Plan Theme	Strategic Priorities	Possible NHB usages
		issues of concern to them

4 Guildford New Homes Bonus Proposal

4.1 In light of uses of NHB identified nationally, feedback from the consultation Guildford Borough Council conducted last year, and priorities set out in the 2015-2020 Corporate Plan, it is proposed that the unallocated balance of the NHB and any future NHB grant allocations are allocated in priority order follows:-

- 1) continue to allocate £1,000,000 of NHB grant to support existing Council Services,

where grant income exceeds this,
- 2) allocate up to 15% of the NHB grant generated from new homes, in a ward or parish where a community group or parish council has an adopted neighbourhood plan in place and the new homes were generated from a site allocated for new housing within the neighbourhood plan, to an earmarked reserve for that community group or parish council. The Council will then ask the community group or parish council to put forward proposals for specific schemes to improve local community facilities, services and shops, which will be funded from the earmarked reserve. The scheme will be run and administered alongside the existing concurrent functions grant aid scheme. In the case of wards within the town centre, 15% of the NHB generated from the new homes within that ward will be placed in an earmarked reserve for the ward from which Ward Councillors will be consulted on expenditure on items in the Guildford Borough Council Corporate Plan 2015-2020 within their ward or will be invited to put forward projects for NHB expenditure on items within the Corporate Plan.
- 3) allocate the remaining NHB to projects identified in the Guildford Borough Council Corporate Plan 2015-2020, which will directly benefit our community, and where funding is requested as part of the annual business planning process, including those projects where the Council may make a contribution towards a project which is predominantly to be delivered by a partner authority/agency. The projects may include but will not be limited to:
 - a. delivery of affordable homes
 - b. delivery of the town centre masterplan
 - c. delivery of new or improved pedestrian and cycling routes
 - d. support the introduction and running costs of an electronic bike scheme
 - e. delivery of new or improved bus routes

- f. delivery of transport schemes such as improvements to the A3 and new railway stations
- g. delivery of improvements to public realm, particularly along the riverside
- h. delivery of rural initiatives including crime reduction and environmental, cultural and leisure projects
- i. improve existing and create new parks and open spaces and provision of SANG
- j. delivery of a new cultural and education centre and multi-use sports stadium in the town
- k. work with partners to deliver additional schools and educational facilities, health facilities, residential care, and community facilities to meet population changes and local demand
- l. improve residents access to nature and wildlife
- m. deliver projects that help implement the play, sports development and arts strategies of the Council
- n. support projects that help vulnerable people, those that are hard-to-reach and ethnic minorities to create supportive community groups and volunteer hubs to address issues of concern to them

Projects earmarked as funded from NHB will be identified as part of the general fund revenue or capital budget reports. It is likely the cost of all projects above will exceed potential resources from NHB.

- 4) carry forward any unspent grant in a reserve for allocation in the following financial year

5 Consultations

- 5.1 We undertook a public consultation on how to allocate NHB in December 2014. This policy aims to build on that feedback and will be presented to the Council's Joint Scrutiny Committee on 17 November 2015 for consultation and then to the full Council for approval as part of the budget for 2016-17. The policy affects all wards within the borough and ward councillors will be able to express their views at both the Joint Scrutiny Committee meeting and the Council meeting. It is not proposed to do any further public consultation on the use of the new homes bonus if Council adopts this policy.

6 Equality and Diversity Implications

- 6.1 There are no equality and diversity implications arising for the Council as a result of this policy.

7. Financial Implications

- 7.1 There are no additional financial implications for the Council because of this policy. The policy provides for the allocation of current reserve balances and future grant funding.
- 7.2 As mentioned in paragraph 3.4, New Homes Bonus is not new money; the grant was created by reducing other funding to Councils. By 2016-17, Guildford Borough Council will have lost just over £5million of general government grant since 2010-11 (previously known as formula grant which was replaced by revenue support grant and retained business rates in 2013-14). The NHB grant received over the same period was £5.2million, therefore funding which was removed has generally been recycled back to the Council.

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Matters outstanding from previous meetings

Item	Action	Status / response / update
An Update on the Implementation of Future Guildford, 3 March 2020, Minute OS48.	Provide Committee members with details of the new business processes, including relevant business process flowcharts, and issues logs and workstream dependencies shared with the Committee. (The Chairman indicated that the additional details requested by the Committee should be within the next Future Guildford update to the Committee.)	Information circulated to Committee members in September 2020, and covering explanation note sent to Committee members on 20 October 2020.
Overview and Scrutiny Work Programme, 14 January 2020, Minute OS39.	With reference to the issue of traveller strategy and policy, the Managing Director confirmed that information sessions for Councillors were in the process of being arranged. In addition, he indicated that following a meeting of Surrey Chief Executives on 17 January he would be able to provide further information about the viability of a local review of traveller strategy and policy.	At the October Committee meeting, the Managing Director advised that Surrey County Council was leading on a transit sites project, the Director of Service Delivery was involved with the project, and proposals would be forthcoming.
Call-In of Proposed Executive Decision: Walnut Bridge – Application for additional funding, 4 February 2020, Minute OS42.	Committee members indicated a wish to review the project in future / the decision-making of the overall project.	The Committee has agreed that the Chairman and Vice-Chairman determine this matter.

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Overview and Scrutiny Committee Report

Report of Director of Resources

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Date: 10 November 2020

Overview and Scrutiny Work Programme

Recommendation

That the Committee consider the overview and scrutiny work programme attached at Appendix 1 and determine its work plan.

Reason for Recommendation

To enable the Committee to review and agree its work programme for the coming months.

1. Purpose of Report

- 1.1 As approved by Council, the remit of the Overview and Scrutiny Committee (OSC) includes the specific responsibility to approve the overview and scrutiny work programme to ensure that the Committee's time is used effectively and efficiently.
- 1.2 A well-planned overview and scrutiny function will help both officers and members plan their workloads as well as providing a clear picture to the public of planned activity. An effective work programme is the foundation for a successful overview and scrutiny function.
- 1.3 This report sets out the overview and scrutiny work programme as developed thus far for the period 2020-21.

2. Work Programme Meetings

- 2.1 In addition, Council has agreed that the OSC is responsible for setting its own work programme in accordance with the following procedure:

The chairmen and vice-chairmen of the OSC and the Executive Advisory Boards and relevant officers shall normally meet at least bi-monthly to exchange, discuss and agree proposed rolling 12-18 month work programmes for submission periodically to the OSC (in respect of the OSC work programme) and to the Executive Advisory Boards (in respect of the EAB work programmes) for approval. The proposed work programme for the OSC will be determined with reference to the P.A.P.E.R. selection tool, attached as Appendix 2 to these procedure rules [and as Appendix 2 to this report].

The chairman and vice-chairman of the OSC will ensure that all councillors are able to submit requests for alterations to the work programme for consideration at each of these work programme meetings.

- 2.2 The next work programme meeting of the chairmen and vice-chairmen of the OSC and the EABs is scheduled for 9 November 2020 with subsequent meetings due on 14 January 2021 and 18 March 2021.
- 2.3 Councillors are encouraged to attend a work programme meeting to explain in more detail their proposal, including how it fulfils the criteria outlined in the mnemonic P.A.P.E.R. (Public interest; Ability to change; Performance; Extent; and Replication).
- 2.4 In addition to the work programme meetings in section 2.2 above, Councillors can discuss and submit proposals to the OSC Chairman and Vice-Chairman.

3. Financial Implications

- 3.1 There are no specific financial implications arising from this report.
- 3.2 The Council's governance arrangements review of 2015 led to the introduction of a discretionary budget for overview and scrutiny, set at £5,000 per annum. It is envisaged that the work programme, as drafted, is achievable within the existing financial resource.

4. Human Resource Implications

- 4.1 There are no specific human resources implications. It is envisaged that the work programme, as drafted, is achievable within the existing resources.
- 4.2 Overview and scrutiny will call on relevant officers during the conduct of its reviews. Individual scoping reports will seek to take additional resource requirements into account when drafted.

5. Equality and Diversity Implications

- 5.1 The Council has a statutory duty under section 149 of the Equality Act 2010 which provides that a public authority must, in exercise of its functions, have due regard to the need to (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.
- 5.2 This duty has been considered in the context of this report and it has been concluded that there are no equality and diversity implications arising directly from this report. Future overview and scrutiny reviews will consider equality implications on a case-by-case basis.

6. Legal Implications

- 6.1 There are no specific legal implications.

7. Conclusion

- 7.1 Developing a work programme for the overview and scrutiny function is an essential stage in the scrutiny process. An effective overview and scrutiny work programme identifies the key topics to be considered over the coming months. In addition, it is suggested that a

well-developed programme ensures that the views of councillors, partners, the public, and external organisations are represented effectively in the process.

7.2 The Committee is requested to consider the work programme attached at Appendix 1 and determine its work plan.

8. Background papers

None

9. Appendices

1. Overview and scrutiny work programme
2. P.A.P.E.R. selection tool

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Overview & Scrutiny work programme, 2020-21

Overview and Scrutiny Committee Meetings
<p>1 December 2020</p> <ul style="list-style-type: none"> • Guildford & Waverley Integrated Care Partnership - Primary Care Update
<p>19 January 2021</p> <ul style="list-style-type: none"> • Lead Councillor Question Session – (Lead Councillor tbc) • Food Poverty – update • Traveller encampments / Traveller strategy & policy • Annual report and monitoring arrangements for operation of the G-Live contract, 2018-19 • Houses in Multiple Occupation • Operation of the Leisure Management contract, 2018-19 (scheduled provisionally, tbc) • Future Guildford [update following implementation of Phase B] • Submission of a Garden Village bid for Wisley Airfield
<p>2 March 2021</p> <ul style="list-style-type: none"> • Lead Councillor Question Session – (Lead Councillor tbc)
<p>19 April 2021</p> <ul style="list-style-type: none"> • Lead Councillor Question Session (Lead Councillor tbc) • Crematorium: post project review (scheduled provisionally, tbc) • Spend on consultants and agency workers – 6-month update

Currently unscheduled items

- Mental Health Provision in the Borough [potential task and finish group]
- Post COVID-19 Homelessness strategy, housing strategy/policies
- Spectrum 2.0
- Visitor and Tourism Strategy
- Impact of Brexit

Task and finish groups (on hold)

Title	Update
Social Housing – how to ensure truly affordable homes	–
Governance of Major Projects	–

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Overview and Scrutiny Committee

P.A.P.E.R. selection tool

Public interest: concerns of local people should influence the issues chosen

Ability to change: priority should be given to issues that the Committee can realistically influence

Performance: priority should be given to areas in which the Council and Partners are not performing well

Extent: priority should be given to issues that are relevant to all or a large part of the Borough

Replication: work programme must take account of what else is happening to avoid duplication or wasted effort

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